**In the Family Court Case No: [*Case number*]**

**sitting at [*Court name*]**

|  |  |
| --- | --- |
|  | **Order****[The [*name of statute*] Act [*year*]] /****[The Immigration and Asylum Acts]**  |
|  |  |  |  |
|  | The full name(s) of the child(ren) | Boy or Girl | Date(s) of Birth |
|  |  |  |  |
|  | [*insert*] | [*insert*] | [*insert*] |
|  | [*insert*] | [*insert*] | [*insert*] |

Before [*name of judge*] in [open court] / [private] on [*date*] at a [*type of hearing*].

**The parties:** The applicant is [*name*] represented by [*name*] [of counsel]

The 1st respondent is [*name*], the [*relationship to child*], represented by [*name*] [of counsel]

The 2nd respondent is [*name*], the [*relationship to child*], represented by [*name*] [of counsel]

The 3rd [[and] / [to][*insert* **(number so that each child is identified as a separate respondent)**] respondent[s] [is] / [are] the child[ren] (by their children’s guardian [*name*]) represented by [*name*] [of counsel]

**Recitals**

1. This is a request made to Resident Judge [*name of judge*] of the [FtT] / [Upper Tribunal] Immigration and Asylum Chamber sitting at [*name of centre*] for information to be provided to this court by the [First Tier Tribunal (IAC)] / [Upper Tribunal (IAC)] in accordance with the Protocol made between the President of the Family Division and the Senior President of Tribunals dated 19 July 2013.
2. The name of the appellant in the immigration proceedings is [*appellant name*] and the file number of the appeal is [*file number*].
3. The reason that this request for information is made is [*specify*].

**Request**

1. This court requests that the following information be provided by the [First Tier Tribunal (IAC)] / [Upper Tribunal (IAC)]:

**(The following are examples)**

* 1. What immigration decision has been made and in respect of who?
	2. What nationality is the child concerned with the immigration proceedings and his/her parents or carers?
	3. What possible outcomes are there as a result of the appeal and what immigration rules are in point?
	4. What stage has the hearing reached?
	5. When is the next hearing?
1. The information should be supplied to [*specify*] by [*date and time* **(allow a minimum of 2 weeks)**]*.*
2. If the [First Tier Tribunal (IAC)] / [Upper Tribunal (IAC)] requires any further information it should contact [*applicant’s solicitor name*] at [*applicant’s solicitor’s firm name*], email: [*applicant’s solicitor’s email*], phone:[*applicant’s solicitor’s phone*]*.*

**IT IS ORDERED (BY CONSENT):**

1. For the purposes of enabling the [First Tier Tribunal (IAC)] / [Upper Tribunal (IAC)] to consider this request fully the following documents shall be disclosed to it [*specify the documents and any redactions which are considered necessary*].
2. The documents listed in para 8 shall be disclosed by [*name person or body*] by [*date and time*]. They shall be returned by the [First Tier Tribunal (IAC)] / [Upper Tribunal (IAC)] when the requested information is supplied.
3. The requested information when supplied may be used only for the purposes of these proceedings and must not be disclosed to any third party without the express permission of this court.

Dated [*date*]