

STANDARD PROCEDURE

Event	Requirement
1. On issue	The applicant to file Allocation Questionnaire
FIRST APPOINTMENT	
2. 35 days before First Appointment	Each party to file and serve Forms E
3. 14 Days before First Appointment	The parties to notify the court if they intend to use First Appointment as FDR (if so, steps 4, 5, 6, 7 and 8 below should continue to be complied with)
4. 14 Days before First Appointment	The applicant to file a joint market appraisal of the family home (or each party to file separate market appraisals, with explanation)
5. 14 Days before First Appointment	Each party to file and serve 3 property particulars for themselves and the other party
6. 14 Days before First Appointment	The parties to file joint indicative material as to their respective mortgage capacities
7. 14 Days before First Appointment	Each party to file and serve a maximum 4-page questionnaire
8. 14 Days before First Appointment	The applicant to file confirmation of service on mortgagees/trustees, etc
9. 2 days before First Appointment	The applicant to file the court bundle (limited to 350 pages)
10. 1 day before First Appointment	The applicant to file Forms ES1 and ES2
11. 1 day before First Appointment	Each party to file and serve a maximum 6-page Position Statement
12. 1 day before First Appointment	Each party to file and serve Form H
FDR	
13. 7 days before FDR	The applicant to file Forms ES1, ES2 and composite chronology
14. 2 days before FDR	The applicant to file the court bundle (limited to 350 pages)
15. 1 day before FDR	Each party to file and serve Form H
16. 1 day before FDR	Each party to file and serve a maximum 12-page Position Statement
FINAL HEARING	
17. 21 days after FDR	Each party to file and serve open proposals
18. Approximately 28 days before final hearing	Pre Trial Review (if judicial resources permit)
19. 14 days before final hearing	The applicant to file and serve a statement of orders sought
20. 14 days before final hearing	Each party to file and serve a Form H1
21. 7 days before final hearing	The respondent to file and serve statement of orders sought
22. 7 days before final hearing	The applicant to file Forms ES1, ES2 and composite chronology
23. 2 days before final hearing	The applicant to file the court bundle (limited to 350 pages)
24. 1 day before final hearing	Each party to file and serve a maximum 15-page Position Statement